

THE SYLLABUS AND THE STANDARD OF THE EXAMINATION FOR THE
A.P. WORKS ACCOUNTS SERVICE

PART - I

Paper-I:

1. The A.P. Financial Code, Volumes I & II
2. The A.P. Treasury Code, Volumes I & II
3. The A.P. Accounts Code, Volumes I & II
4. The A.P. Budget Manual
5. An introduction to the Indian Government Accounts and Audit.

Paper-II:

1. The Fundamental Rules and S.Rs. framed thereunder by the A.P. Govt. including the A.P. Leave Rules, 1933.
2. The A.P. Manual of Special Pay and Allowances
3. The A.P. Pension Code Volumes I & II and Revised Pension Rules, 1980.
4. The Govt. Securities Manual third edition, Chapter-I (omitting paragraphs 10 & 11), Chapter-II (omitting paragraphs 13 & 23), Chapters IV, V, VI, IX, and X (omitting paragraphs 123 and Appendix II) and the A.P. Govt. Securities Rules, 1957.
5. The Constitution of India, 1950 Articles 148 to 151, 202 to 207, 264 to 293 and 308 to 314.

PART - II

Paper-III: (Practical with problems)

1. A.P. Public Works Accounts Code
2. The A.P. Accounts Code Vol. III, Chapters I to IV
3. P.A.O. Manual

Paper-IV:

1. A.P. Public Works Departmental Code
2. Elementary Principles of;
 - i) Contract Act and,
 - ii) Workmen's compensation Act and Industrial Disputes Act.
3. Working knowledge in;
 - i) Analysis of rates and dates and;
 - ii) Clauses under preliminary specifications to A.P. Detailed Standard specifications.

Each paper shall carry 100 marks and the duration shall be for ~~4~~ 4 1/2 hours. The minimum qualifying marks for a pass is 40% in each paper and 45% in the aggregate.

All papers shall be with books with problems to test the knowledge of the candidates in practical applications of the rules.

N.B.: - Candidates can pass the Part(s) separately.